

Pictou Landing First Nation Newsletter

August 17, 2020



FORMS FOR SCHOOL SUPPLY CHEQUES

Education Update:

Education Registration Forms will be delivered this week. These are for students attending Grades Primary to 12, and PLFN Head Start. Please make sure all sections are filled out including the Band Number, especially if your child does not belong to Pictou Landing Band. Leaving it blank will cause your supply cheque to be delayed until Sheila gets the information. When Shawna delivers the forms to you, make sure you have one for each of your children attending school. She has extras.

Sheila would like the forms returned by Monday, August 17.

Off-reserve parents - Sheila will email or FB inbox you the form. If there are students entering Grade Primary in September, please contact her so that she can send you the form. Sheila does not have information for every person on the Band list to know when children start school.

Please, if you have any questions, do not hesitate to contact Sheila - phone: 902-301-1755, FB: Sheila Cat or email: sheilaf@pictoulandingschool.ca.

PLFN Employment Opportunities Inside:

PLFN Housing Director

Project Support Worker

*Contact Verna Langley,
HR Director with any
questions or to submit
your resume.*



TRAINING OPPORTUNITY

TUMBLEBUGS

There will be Tumblebugs training on August 19, 2020 (around 4 hours). The training will take place in Antigonish. Sheila is looking for about 4 people who would be interested in taking this training. It is \$35 each and the registration fee will be applied to your Recreation allocation.

We are looking at funds to provide for a vehicle to car pool all 4 people.

What is Tumblebugs?

Tumblebugs is an introductory program for basic movement and modified gymnastics that is fun, safe, inclusive and developmentally appropriate for 3 1/2 to 5-year-olds children in early childhood settings. The consistent and progressive activity plans include both active and quiet segments with directed and exploratory learning. Tumblebugs is about fundamental movement skills that support healthy growth and development, and improve physical literacy.

If interested, contact Cynthia who will register you - cell phone #: 902-301-5683 or private message on Facebook.



Reminder of the Interim Directors:

Derek Francis – Interim Housing Director

Cell: 902.301.9758

Email: derek.f@plfn.ca

Band Office: 902.752.4912 x. 112

Jyll Cress- Interim Health Director

Email: jyll.c@plfn.ca

Health Centre: 902.752.0085

Chris Strickland- Interim Capital & Public Works Director

Cell: 902.301.5880

Email: chris.s@plfn.ca



Pictou Landing Band Council

RR 2 Site 6 Box 55 Trenton, Nova Scotia
Phone: (902) 752-4912 Fax (902) 755-4715

Pictou Landing First Nation Job Posting Project Support Worker

Job Description:

Pictou Landing Band Council is seeking resumes for the position of Project Support Worker for the Apprenticeship program. The Project Support worker will work as a Project Team under the direction of the Native Employment Officer in consultation with the Apprenticeship Agency. The Project Team will be tasked to help keep the community informed and capitalize on any employment and business opportunities coming from the Band.

Some tasks involve:

- Creating a Skills & Business Inventory including Asset Mapping
- Conduct Community Information Sessions with focus groups (Elders, Youth, etc.)
- Conduct community events (i.e. Career/Job Fair)

Qualifications

- Must be between the ages of 19-30
- Must be a registered Pictou Landing First Nation Band Member.
- Must have a minimum Grade XII certification or equivalency.
- Effective communication skill (oral and written), excellent interpersonal skills.
- Good working knowledge of computer systems and their applications specifically Excel, Word & Outlook.
- Keen interest in the use of multimedia (text, audio, images, animation, video).
- Ability to handle, schedule and prioritize multi-tasks, and be able to work on your own as well as in a team environment.
- Must be reliable, punctual, motivated, friendly & outgoing.
- Must have a current driver's license & access to reliable transportation.
- Must clear a Criminal Records Check AND a Child Abuse Registry Check.

Start date: August 24, 2020

End date: February 28, 2021

Salary: \$14.50/hour

Hours: 35 hours/week

Please submit a resume and cover letter outlining your skills, abilities and an explanation on why you want to be a part of this project to Verna Langley, in person, or by fax 755-4715 or by email verna.l@plfn.ca by noon on August 19, 2020. Interviews are scheduled for week of August 24, 2020. All applications will be screened.

PLEASE NOTE: ONLY THOSE WHO QUALIFY WILL BE CONTACTED FOR AN INTERVIEW

***This posting may be altered or cancelled without prior notice. ***



Pictou Landing First Nations - Job Posting

Position: Housing Director

Start Date: As Soon As Possible

Closing Date: August 26, 2020 – 2:00 pm

Position Description: As Housing Director your duties will include, but are not limited to, the overseeing the delivery of the PLFN housing program, developing, delivering and evaluating the housing policy, develop annual housing budget for the housing program in coordination with the band CFO, apply for funding in consultation with the CEO/CFO, monitor the expenditure of the budget on an ongoing basis, and educate community members to ensure they understand the policy and criteria for housing assistance. The Director works closely with all contractors and sub-contractors to ensure they are in compliance with the budget and deadlines.

Required Knowledge and Abilities

- 2-year College diploma in a building or construction management field or equivalent experience.
- Valid driver's license and proof of reliable adequately insured motor vehicle. (copies required)
- Excellent computer skills such as Microsoft word, Excel, and PowerPoint.
- Experience in managing people.
- Financial management knowledge necessary to complete required applications and reports for funding agencies.
- Experience in housing construction, maintenance and management.
- Knowledge of current building codes.
- Knowledge of contracts, insurance, Work Safe requirements.
- Have managed a CMHC housing construction phase.
- Have managed multiple CMHC renovations.
- Knowledge of banking, CMHC and ISC agencies.
- Good written and oral communication skills.
- Ability to work in a team-oriented environment.
- Flexibility and adaptable to changing work priorities.
- Good organizational and time management skills.
- Diplomacy, tact and confidentiality in dealing with a variety of people and information.
- Perform other assigned job-related duties.

Compensation: Depending on Qualifications (in accordance with the Pictou Landing Pay Scale)

Work hours: Full time, 35hrs/week with frequent evening and weekend calls

Please submit resume and references to Verna Langley by August 26, 2020 at 2:00 pm with a one-page cover letter outlining why you would like this position and what you could do to benefit the community in this position.

Pictou Landing First Nation is an equal opportunity employer. We thank everyone for their interest in joining our team but only qualified applicants will be contacted for an interview. If interested, please submit your resume in confidence to Verna Langley, Human Resources Director for Pictou Landing First Nation via fax (902-755-4715) or e-mail (verna.l@plfn.ca).